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Safer Stronger Communities Select Committee Agenda

Thursday, 14 April 2016

7.00 pm

Civic Suite

Civic Suite

Lewisham Town Hall

London SE6 4RU

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This meeting is an open meeting and all items on the agenda may be audio recorded and/or filmed.

Part 1

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Safer Stronger Communities Select Committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Thursday, 14 April 2016.

Barry Quirk, Chief Executive
Tuesday, 5 April 2016

Councillor David Michael (Chair) Councillor James-J Walsh (Vice-Chair) Councillor Brenda Dacres Councillor Colin Elliott Councillor Stella Jeffrey Councillor Alicia Kennedy Councillor Jim Mallory Councillor John Paschoud Councillor Luke Sorba Councillor Paul Upex Councillor Alan Hall (ex-Officio) Councillor Gareth Siddorn (ex-Officio)	
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Agenda Item 1

SAFER STRONGER COMMUNITIES SELECT COMMITTEE			
Report Title	Confirmation of Chair & Vice Chair of the Safer Stronger Communities Select Committee		
Ward		Item:	1
Contributors	Chief Executive (Head of Business & Committee)		
Class	Part 1	Date:	14 April 2016

1. Summary

Further to the Annual General Meeting of Council on 30 March 2016, this report informs the Select Committee of the appointment of a Chair and Vice Chair of the Safer Stronger Communities Select Committee.

2. Purpose of the Report

To issue directions to the Select Committee regarding the election of their Chair and Vice Chair.

3. Recommendations

The Select Committee is recommended to:

- (i) Confirm the election of Councillor David Michael as Chair of the Safer Stronger Communities Select Committee
- (ii) Confirm the election of Councillor James-J Walsh as Vice Chair of the Safer Stronger Communities Select Committee

4. Background

4.1 On 30 March 2016, the Annual General Meeting of the Council considered a report setting out an allocation of seats on committees to political groups on the Council in compliance with the requirements of the Local Government and Housing Act 1989.

4.2 The constitutional allocation for both chairs and vice chairs of select committees is:

Labour: 6

5. Financial Implications

5.1 There are no financial implications arising from this report.

6. Legal Implications

- 6.1 Select Committees are obliged to act in accordance with the Council's Constitution.

BACKGROUND PAPERS

Council AGM Agenda papers 30 March 2016 – available on the Council website at <http://councilmeetings.lewisham.gov.uk/ieListDocuments.aspx?CId=138&MId=3853> or on request from Kevin Flaherty, Business and Committee manager (020 8314 9327)

If you have any queries on this report, please contact Simone van Elk, Scrutiny Manager (020 8314 6441)

MINUTES OF THE SAFER STRONGER COMMUNITIES SELECT COMMITTEE

Wednesday, 9 March 2016 at 6.30 pm

PRESENT: Councillors Brenda Dacres, Colin Elliott, Alicia Kennedy, David Michael, Luke Sorba, Paul Upex, James-J Walsh and Alan Hall

APOLOGIES: Councillor Pat Raven

ALSO PRESENT: Paul Aladenika (Service Group Manager, Policy Development and Analytical Insight), Gary Connors (Strategic Community Safety Services Manager), Roz Hardie (Director Lewisham Disability Coalition) (Lewisham Disability Coalition), Barrie Neal (Head of Corporate Policy and Governance), Geeta Subramaniam-Mooney (Head of Crime Reduction and Supporting People) and Simone van Elk (Scrutiny Manager)

1. Minutes of the meeting held on 19 January 2016

- 1.1 **RESOLVED:** that the minutes of the meeting held on 19 January 2016 be agreed as an accurate record.

2. Declarations of interest

- 2.1 The following non-prejudicial interests were declared:

Councillor David Michael: a member of the Safer Neighbourhood Board, the Council's representative at the Citizen's Advice Bureau and a working patron of the Marsha Phoenix trust.

Councillor Brenda Dacres: member of the New Cross Gate Trust

Councillor Walsh: the founder of Lewisham Council's LGBT+ group.

Councillor Elliott: Council representative at the Lewisham Disability Coalition.

3. Lewisham Disability Coalition report on disability related harassment

- 3.1 Roz Hardie (Director – Lewisham Disability Coalition) introduced the report. The following key points were noted:
- Lewisham Disability Coalition provides guidance, advice and support for Lewisham residents with a disability. The bulk of its work is in providing support to people facing a perceived immediate crisis, often either financial or related to their housing situation. National changes to the employment support allowance have created a lot of work for the charity.
 - The Equality and Human Rights Commission conducted a statutory inquiry in 2009 review into disability related harassment called 'Hidden in plain sight'. In the 10 or 15 years before that report, it had been quite common that services that tackled hate crime did not include disability related hate crimes in their work.
 - The case studies featured in the report are all allegations that have been related to employees of the Lewisham Disability Coalition. People do not tend to report incidents of disability related harassment to Lewisham Disability Coalition in the first instance, but if mentioned, experienced caseworkers tended to carefully enquire further. It takes

experience and awareness from staff to know when to ask further while not shocking people.

- Lewisham Disability Coalition serves as a third party reporting site for hate crimes. The organisation had an extended period where they were without a director. This had led to a loss of information about how to properly operate as a third party reporting site. Maintaining this knowledge is the responsibility of the Lewisham Disability Coalition, but it would lead to a concern that similar problems might exist in other organisations that serve as third party reporting sites. Lewisham Disability Coalition has reported this issue to the Hate Crime working group of Lewisham's Safer Neighbourhood Board.
- Advisors working for the Lewisham Disability Coalition have found that people often won't name incidents as disability related harassment or hate crime. This could come from a lack of awareness or of confidence.
- The Centre for Public Scrutiny's 'Equal to the task' report published in 2007 could provide useful advice on how scrutiny can take account of a local authority's equality duties. The legislation quoted in the report was somewhat out of date though, given the time that has elapsed since the report was published.

3.2 Roz Hardie, Gary Connors (Strategic Community Safety Services Manager) and Geeta Subramaniam (Head of Crime Reduction and Supporting People) answered questions from the Committee. The following key points were noted:

- LDC was funded by the Council to provide advice services to people regarding welfare. For general advocacy services, LDC would signpost people to other organisations that provide advocacy services. LDC has had a lot of success in supporting people in fighting the conclusions of their work assessment under the new welfare system. It was likely that the recent announcement by central government about changes to the assessment criteria for the daily living component of Personal Independence Payment (PIP) would result in more people needing advice from the LDC.
- Different people with different protected characteristics respond in different ways to incidents of hate crime and report these differently. As part of the Safer Neighbourhood Board, the Council is developing third party reporting sites. As staff in the Council and organisations change over time, this was a continuous effort.
- Hate crimes in general, not just those committed against people with disabilities, are under reported across the country. People would often change their lifestyles to a large degree to avoid low level abuse. One person mentioned in the report had opted to avoid public transport at busy times in the afternoon where abuse from local school children was more likely.
- It would be helpful to review the physical space in the borough to look at any barriers to general accessibility that may exist. There was no longer a disability access officer working in Lewisham Council's planning department to review the accessibility of proposed schemes. People tended to assume that access for disabled people only related to people in wheelchairs.
- Lewisham Disability Coalition is planning to set up an interface between the LDC, the Council and other major public services in the area to identify and tackle the many small things that make services less accessible to disabled people.

RESOLVED: that the Committee noted the report.

4. Comprehensive Equalities Scheme

4.1 Paul Aladenika (SMG Policy Development and Analytical Insight) introduced the report. The following key points were noted:

- Local authorities had a statutory duty to publish their equalities objectives. Lewisham Council used the Comprehensive Equalities Scheme (CES).

- The development of the CES for 2015 – 2020 was based on statistical analysis of the Lewisham’s population, presented to the Committee at their October meeting.
- The CES contained a statement of the Council’s key equality objectives but also provides a framework through which the Council’s decisions can be evaluated according to their impact on equalities.
- The five key objectives were: tackle victimisation, discrimination and harassment; improve access to services; close the gap in outcomes for all residents; increase mutual understanding and respect within and between communities; and increase citizen participation and engagement.
- The implementation of the CES is done through other key strategies of the Council, such as the Safer Lewisham Plan.

4.2 Paul Aladenika and Barrie Neal (Head of Policy and Governance) answered questions from the Committee. The following key points were noted:

- The CES was normally reviewed annually by the Safer Stronger Communities Select Committee. Changes in the demographics of the borough could be included in that presentation to the Committee.
- If the Council was to start working as a private landlord, it would still need to comply with its duties under the Equality Act 2010.
- Specific strategic documents of the Council had been identified that identifies work the Council does in the area of the five strategic objectives of the CES. Each strategy would normally be presented to one of the Select Committees for comment, including the action plans that would identify how the Council would aim to achieve the objectives set out in the strategies.
- Data about the population in Lewisham had been carefully analysed and had led to the five objectives in the CES. The objectives were also deliberately broadly defined so anyone with any or multiple protected characteristics could identify themselves in the objectives.
- The Council would undertake reasonable steps to increase participation and engagement. Some of those steps might be to listen to communities instead of talking at them. The Council could for instance make an effort to go out and be present at meetings of community groups rather than waiting on these groups to approach the Council.
- The Council could improve the feedback it gave to residents who had responded to consultations to enhance confidence in the consultation process. The Council could also see if consultations could be combined so people did not feel fatigued with the number of issues they were being asked to comment on.
- The Lewisham residents’ survey of 2015 showed that 60% of respondents trusted the Council to make the right decision even if they disagreed with that decision. This showed a large amount of trust from residents in the Council.

4.3 The Committee made a number of comments. The following key points were noted:

- The objectives listed in the CES were very high level, and the CES did not contain detail on how these objectives would be achieved. The Committee would not be easily able to evaluate whether the objectives were being achieved.
- Other Select Committees that would normally review the Council strategies that had been identified as the vehicles for the implementation of the CES, might not have the CES and its objectives at the forefront of their mind if they had not been presented with this information.

4.4 The Committee resolved to advise Mayor and Cabinet of the following:

The Committee noted the work done in drafting the Comprehensive Equalities Scheme 2016 – 2020. The Committee also noted the links between the Comprehensive Equalities Scheme and the five high level strategies that have been identified as vehicles for the implementation of the Comprehensive Equalities Scheme.

The Committee felt strongly that the success of the Comprehensive Equalities Scheme should be evaluated on the basis of the Council's performance against the five objectives listed in the Scheme, and that it was therefore imperative that consideration for equalities was actively incorporated in all of the Council's work with specific emphasis for five high level strategies identified as vehicles for the implementation of the CES.

The Safer Stronger Communities Select Committee recommends that the Mayor identifies community stakeholder groups that are particularly affected by each of the five objectives of the Comprehensive Equalities Scheme. The Committee feels that formal relationships should be developed between these groups and the Council to enable constructive feedback to be provided on the Council's performance against the objectives in the Comprehensive Equalities Scheme and its associated strategies.

4.5 The Committee resolved to advise Overview and Scrutiny Business Panel of the following:

The Committee noted the work done in drafting the Comprehensive Equalities Scheme 2016 – 2020. The Committee also noted the links between the Comprehensive Equalities Scheme and the five high level strategies that have been identified as vehicles for the implementation of the Comprehensive Equalities Scheme.

The Committee felt strongly that the success of the Comprehensive Equalities Scheme should be evaluated on the basis of the Council's performance against the five objectives listed in the Scheme, and that it was therefore imperative that consideration for equalities was actively incorporated in all of the Council's work with specific emphasis on the five high level strategies identified as vehicles for the implementation of the CES.

The Safer Stronger Communities Select Committee therefore recommends that each Select Committee is presented with the Comprehensive Equalities Scheme to enable the Select Committee to consider the equalities implications of agenda items presented to them, and specifically those Council strategies and their action plans that will determine the Council's performance against the five objectives of the Comprehensive Equalities Schemes.

RESOLVED: that the Committee noted the report, and that the Committee's views in paragraph 4.4 be referred to Mayor and Cabinet and that the Committee's views in paragraph 4.5 be referred to Overview and Scrutiny Business Panel.

5. Safer Lewisham Plan 2016-17

5.1 Geeta Subramaniam (Head of Crime Reduction and Supporting People) introduced the item. A report was tabled at the meeting. The following key points were noted:

- The Safer Lewisham Plan would contain priorities that are specific to Lewisham based on an annual process of a strategic assessment. Whilst there are areas that cover regional aspects such as the MOPAC 7 Lewisham has always ensured the plan met local issues and needs. The Safer Lewisham strategy was a three year programme for 2014-2017.
- A survey was conducted of Lewisham residents to which 249 people responded. There were a number of questions which have fed into the strategic assessment. The main underreported crimes according to the survey were hate crime and burglary.

- The first priority in the 2015-16 plan was to reduce the volume of crime according to the specific targets set by MOPAC. Lewisham borough has seen an increase in violence with injury, motor vehicle crime, criminal damage and domestic crime. There have been increases in the areas of domestic crime across the area covered by the Met. There has been a change to practice of recording which could explain the rise but it could also be that the number of incidents of the crimes themselves had increased. The number of reported incidents of domestic violence with injury had decreased in Lewisham.
- The second priority was to reduce key violent crime in the borough. Incidents of serious youth violence rose by 14% in 2015, but remain at historically low levels.
- Priority three was to tackle anti-social behaviour. There has been a 10% reduction in reports of ASB to the police in 2015-16. The production and sale of illegal tobacco is being targeted as it tended to be linked to other criminal behaviour including organised crime.
- Some examples of good practice were commented on: The Safer Lewisham Partnership had a statutory responsibility to address PREVENT, the government's anti-radicalisation strategy. One Council officer had been responsible for providing training to over 3000 staff including some employed in local schools regarding the PREVENT strategy.
- Baroness Young had conducted a nation-wide review into the disproportionately negative outcomes experienced by Black and Muslim male offenders. A Lewisham specific review had been conducted to assess what the outcomes of Baroness Young's review meant in Lewisham.
- The Council's newly commissioned service for Violence Against Women and Girls (VAWG) Athena had seen increased self-referrals.
- The new priorities from MOPAC would not be known until the summer at least, as a new Mayor of London would be elected and a new police and crime commissioner would be appointed. The draft Safer Lewisham Plan 2016-17 would incorporate any MOPAC priorities when they became available.
- A national review is being conducted into youth justice, commissioned by the Secretary of State for Justice. The interim report had been published last month.
- The Lewisham-specific priorities for the 2016-17 Safer Lewisham Plan were peer on peer abuse, VAWG and organised crime.

5.2 Geeta Subramaniam and Gary Connors (Strategic Community Safety Services Manager) answered questions from the Committee. The following key points were noted:

- There has been an increase in self-referrals to Athena, but not everyone who self-refers will report a crime to the police. There has been an increase in what's called 'sanction detection', which is where the police can link a suspect to a crime. This would not necessarily mean that a case could also be taken to court. Figures looked at a few years ago showed that approximately a third of cases failed because a victim could withdraw their statement for instance. Another third of cases may fail because of a procedural issues, and a final third of cases may be heard at court – and if at a trial the outcome may not always be a conviction. The Athena service would support victims of VAWG crimes when through the journey of a case through the justice system.
- The increase in motor vehicle crimes related mainly to theft from a motor vehicle or theft of a moped. If someone on a moped was being chased by the police and not wearing a helmet, the police could be liable if they fell during that chase. Perpetrators, who were aware of this, would choose to drive a moped while leaving the scene of a crime and throw away their helmet if being chased by the police. The police are trialling a number of tactics to identify and arrest perpetrators.
- The survey had been sent out through any agencies the Council works with as well as individuals.

- Work done by the Council last year has led to the hypothesis that organised crime was related to a number of serious other crimes such as commercial robbery, drug dealing, serious youth violence and brothels, and impacts on local areas and local residents.
- The reported increase in noise nuisance consisted of the number of incidents reports in the Council's case work system. It did not include the incidents reported to the police.
- The Council was doing a test where it was dimming street lighting in certain areas under its street lighting PFI contract. The impact of this will be monitored.
- A number of businesses had organised into a forum where one of the areas they were working on was reducing incidents of shop lifting. They were committed to sharing information about persistent offenders in shop lifting with each other to prevent further crimes by banning offenders from entering their premises. MOPAC funds a London wide group of businesses - Business crime partnerships which will look at a range of issues including this. They had access to a radio link system to report incidents, and were supported by the CCTV images. Any businesses taking part had signed a confidentiality agreement.
- Officers acknowledged that hate crime should be a priority in its own right based on the small but increasing numbers. This will be added to the SLP plan .

5.3 The Committee made a number of comments. The following key points were noted:

- The Council could do more to encourage residents to participate in the survey, for instance via social media and by alerting councillors to the fact that the survey was taking place.
- The community pay back scheme could be promoted to the local community and to local assemblies.

5.4 **RESOLVED:** That the Committee noted the report.

6. Select Committee work programme

6.1 Simone van Elk (scrutiny manager) introduced the report. The Committee agreed the following suggestions for next year's work programme:

- Provision for the LGBT community: to identify best practice across local authorities in London, to gain information about the services for LGBT community available in the borough, and to identify how other public bodies in the borough are interacting with the LGBT community.
- Local police service update on budget and service delivery.
- Building capacity in the voluntary sector; specifically in light of budget reductions for local authority as well as voluntary and community sector.
- Evaluation of the impact of the changes to voluntary sector accommodation.
- Implementation of the Comprehensive Equalities Scheme, and its impact on communities with protected characteristics.
- Review of the enforcement service.
- Increasing prosecution and conviction rates in the borough.
- The impact of welfare reform on Lewisham residents
- Accessibility of the public realm to residents with disabilities: the report to be provided by the Lewisham Disability Coalition.

6.2 **RESOLVED:** that the Committee noted the report, and that the Committee thanked Councillor Pauline Morrison for her work as Chair of the Committee over the years.

7. Items to be referred to Mayor and Cabinet

7.1 That the Committee's views under item 4 be referred to Mayor and Cabinet.

The meeting ended at 9.05 pm

Chair:

Date:

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Safer Stronger Communities Select Committee		
Title	Declaration of interests	
Contributor	Chief Executive	Item 3
Class	Part 1 (open)	14 April 2016

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

1. Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct:

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2. Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship – payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member's knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:
 - (a) that body to the member's knowledge has a place of business or land in the borough;

(b) and either

- (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
- (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

3. Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

4. Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

5. Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in

consideration of the matter and vote on it unless paragraph (c) below applies.

- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

6. Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

7. Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

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Agenda Item 4

Safer Stronger Communities Select Committee		
Title	Select Committee work programme 2015-16	
Contributor	Scrutiny Manager	Item 4
Class	Part 1 (open)	14 April 2016

1. Purpose

- 1.1 To ask Members to discuss and agree an annual work programme for the Safer Stronger Communities Select Committee.

2. Summary

- 2.1 This report:

1. Informs Members of the meeting dates for this municipal year.
2. Provides the context for setting the Committee's work programme.
3. Invites Members to decide on the Committee's priorities for the 2016-17 municipal year.
4. Informs Members of the process for Business Panel approval of the work programme.
5. Outlines how the work programme can be monitored, managed and developed.

3. Recommendations

- 3.1 The Select Committee is asked to:

- Note the meeting dates and terms of reference for the Safer Stronger Communities Select Committee.
- Consider the provisional work programme at appendix B.
- Consider adding further items to the work programme, taking into consideration the criteria for selecting topics; information about local assembly priorities and items already added to the provisional work programme.
- Note the key decision plan, attached at appendix F, and consider any key decisions for further scrutiny.
- Agree a work programme for the municipal year 2016-17.
- Review how the work programme can be developed, managed and monitored over the coming year.

4. Meeting dates

- 4.1 The following Committee meeting dates for the next municipal year were agreed at the Council AGM on 30 March 2016:

- 14 April 2016
- 11 May 2016
- 4 July 2016
- 6 September 2016

- 19 October 2016
- 28 November 2016
- 17 January 2017
- 8 March 2017

5. Context

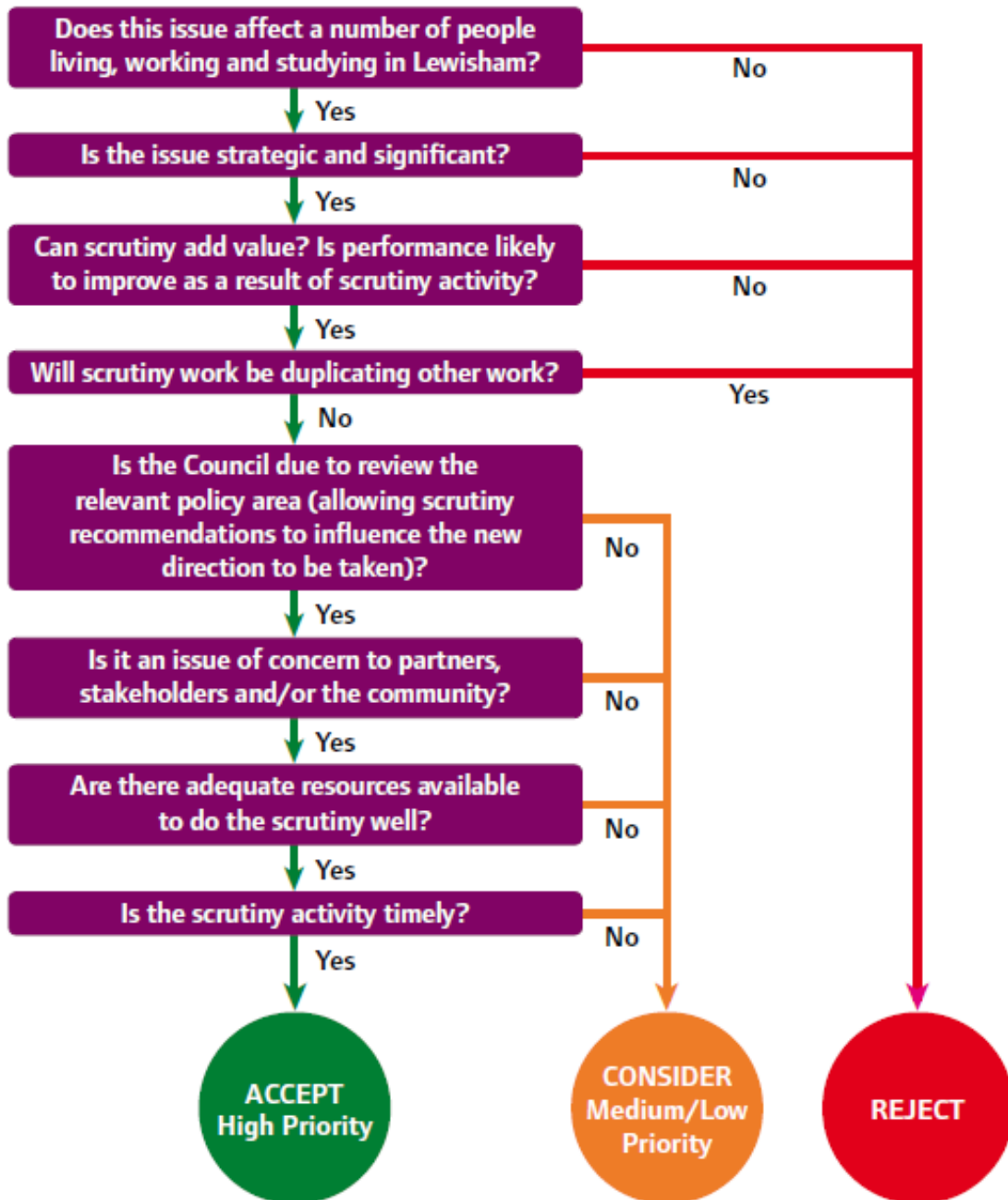
- 5.1 The Committee has a responsibility for scrutinising Lewisham's approach to improving equality of opportunity for all citizens. It also examines work to improve community safety and tackle anti-social behaviour. The Committee's full terms of reference are set out in appendix A.
- 5.2 The Committee regularly scrutinises the work of Lewisham's Community Services directorate, which includes teams responsible for the Libraries and Information Service, Broadway Theatre, events team; the grants programme, Local Assemblies and arts. The Committee is also responsible for scrutinising the delivery of the Safer Lewisham Plan.

6. Deciding on items for the work programme

- 6.1 When deciding on items to include in the work programme, the Committee should have regard to:
- items the Committee is required to consider by virtue of its terms of reference;
 - the criteria for selecting and prioritising topics;
 - the capacity for adding items;
 - the context for setting the work programme and advice from officers;
 - suggestions already put forward by Members.

6.2 The following flow chart, based on the Centre for Public Scrutiny (CfPS) advice for prioritising topics is designed to help Members decide which items should be added to the work programme:

Scrutiny work programme – prioritisation process



7. Different types of scrutiny

7.1 It is important to agree how each work programme item will be scrutinised. Some items may only require an information report to be presented to the Committee and others will require performance monitoring data or analysis to be presented. Typically, the majority of items take the form of single meeting items, where members:

- (a) agree what information and analysis they wish to receive in order to achieve their desired outcomes;
- (b) receive a report presenting that information and analysis;
- (c) ask questions of the presenting officer or guest;
- (d) agree, following discussion of the report, whether the Committee will make recommendations or receive further information or analysis before summarising its views.

7.2 For each item, the Committee should consider what type of scrutiny is required and whether the item is high or medium/low priority (using the prioritisation process). Allocating priority to work programme items will enable the Committee to decide which low and medium priority items it should remove from its work programme, when it decides to add high priority issues in the course of the year.

In-depth review

7.3 Some items might be suitable for an in-depth review, where the item is scrutinised over a series of meetings. Normally this takes four meetings to complete:

- Meeting 1: Scoping paper (planning the review)
- Meetings 2 & 3: Evidence sessions
- Meeting 4: Agreeing a report and recommendations

7.4 If the Committee wants to designate one of its work programme items as an in-depth review, this should be done at the first meeting of the municipal year to allow sufficient time to carry out the review. A scoping paper for the review will then be prepared before the summer recess.

8. Provisional 2015-16 work programme

8.1 The Scrutiny Manager has drafted a provisional work programme for the Committee to consider, which is attached at appendix B. This includes:

- suggestions from the Committee in the previous year;
- suggestions from officers;
- issues arising as a result of previous scrutiny;
- issues that the Committee is required to consider by virtue of its terms of reference;
- items requiring follow up from Committee reviews and recommendations;
- standard reviews of policy implementation or performance, which is based on a regular schedule;

8.2 The Committee should also give consideration to:

- issues of importance to Local Assemblies
- decisions due to be made by Mayor and Cabinet (appendix F).

Suggestions from the Committee

8.3 Due to time constraints in the previous municipal year, a number of items from the 2015-16 work programme were provisionally moved to the 2016-17 draft work programme:

- Lewisham police service
- Leisure centre contract update
- Poverty review – final report and recommendations
- Violence against women and girls service update
- Provision for the LGBT community

8.4 These suggestions have been incorporated into the draft work programme at appendix B.

8.5 At its last meeting of the 2015-16 municipal year, the Committee agreed that the following suggestions would be put forward for consideration as part of the work programme for this year:

- Lewisham fire brigade
- Developing capacity in the voluntary and community sector, including increasing volunteering in the borough
- Evaluation of changes to voluntary sector accommodation
- Implementation of the Comprehensive Equalities Scheme 2016-17 and its impact on Lewisham's communities
- Review of the Enforcement service
- Criminal justice system: increasing prosecution and conviction rates in the borough
- The impact of welfare reform on Lewisham residents
- Accessibility of the public realm to residents with disabilities

8.6 These suggestions have been incorporated into the draft work programme at appendix B.

Suggestions from officers

8.7 The following are additional suggestions from officers:

- Library service: provision of community library facilities
- Council's employment profile
- Council's employee survey 2015

8.8 The budget report to Council in February 2016 estimated that a further £45 million of savings was required for the period 2017-18 to 2019-20, profiled at approximately £15 million per year. An updated estimation will be presented in the Medium Term Financial Strategy in July 2016, along with the Mayor's request for work on a three-

year budget. In order to achieve these savings, the Council continues to work on a series of thematic (Lewisham Future Programme) and crosscutting (Lewisham 2020) reviews to fundamentally revisit the way it delivers services. It remains officers' intention to bring forward savings for scrutiny and decision, as and when they are identified. The annual cycle will mean the majority of savings for the following financial year will be presented for scrutiny and decision in the autumn and officers remain committed to regular interactions with Members in order to facilitate scrutiny of the specific savings proposals as they arise. The Select Committees therefore need to retain capacity in their work programmes to consider these as necessary.

Issues that the Committee is required to consider by virtue of its terms of reference

8.9 A single item has been added to the provisional work programme under this heading:

- Implementation of the Safer Lewisham Partnership Plan

8.10 This has been incorporated into the draft work programme at appendix B.

Items requiring follow up from Committee reviews and recommendations

8.11 The Committee is due to consider the final report from its review into poverty and to agree recommendations for this review. The final report and a tentative timeline for the Mayoral response are included in the work programme under appendix B.

Standard reviews of policy implementation or performance, which is based on a regular schedule

8.12 In previous years, Members of the Committee have agreed to consider the following items on a regular cycle:

- Libraries and information service annual update
- Main grants programme
- Probation service updates
- Local assemblies update

Decisions due to be made by Mayor and Cabinet

8.13 Members are asked to review the most recent notice of key decisions (at appendix F) and suggest any additional items for further scrutiny.

Consideration of issues of importance to Local Assemblies

8.14 A list of assembly priorities is included at appendix D. Members are asked to consider whether there are issues of importance arising from their interactions with their ward assembly that should be considered for further scrutiny. Assembly priorities include a number of issues that may be of importance to the Committee, specifically:

- Almost all of the ward assemblies have community cohesion or community activities as priorities;

- Two thirds of the assemblies have listed crime, safety or anti-social behaviour as a priority.

8.15 It is up to the Committee to agree the provisional work programme, outlined at appendix B and decide which additional items should be added.

9. Approving, monitoring and managing the work programme

9.1 In accordance with the Overview and Scrutiny Procedure rules outlined in the Council's constitution, each select committee is required to submit their annual work programme to the Overview and Scrutiny Business Panel. The Business Panel will meet on 27 April 2016 to consider provisional work programmes and agree a co-ordinated Overview and Scrutiny work programme, which avoids duplication of effort and which facilitates the effective conduct of business.

9.2 The work programme will be reviewed at each meeting of the Committee. This allows urgent items to be added and items which are no longer a priority to be removed. Each additional item added should first be considered against the criteria outlined in section 6.2. If the Committee agrees to add additional items because they are high priority, it must then consider which medium/low priority items should be removed in order to create sufficient capacity. The Committee has eight scheduled meetings this municipal year and its work programme needs to be achievable in terms of the amount of meeting time available.

9.3 At each meeting of the Committee, there will be an item on the work programme presented by the Scrutiny Manager. When discussing this item, the Committee will be asked to consider the items programmed for the next meeting. Members will be asked to outline what information and analysis they would like in the report for each item, based on the outcomes they would like to achieve, so that officers are clear on what they need to provide.

Length of meetings

9.4 Provision is made for Committee meetings to last for two and a half hours. If the items scheduled for the meeting are not completed within this time the Committee may decide suspend standing orders. The Council's constitution also provides the option for meetings to be adjourned by the Chair until a later date (with limitations). The suspension of standing orders and any decision to adjourn a meeting are matters for Members of the Committee and the Chair.

9.5 The length of each item at Committee meetings will vary based on a number of factors – including the complexity of the subject under scrutiny; the number of issues identified by Members and the range of questions put to officers/guests.

The number of items scheduled for each meeting

9.6 The terms of reference of the Committee are broad and there are many issues the Committee could scrutinise. The prioritisation process set out above (at paragraph 6.2) is designed to help the Committee decide whether it should add items to its work programme.

9.7 Where the committee identifies issues of interest that are low priority because:

- they are not due to be reviewed by the Council;
- there are inadequate resources available to carry out the scrutiny effectively;
- the issue has recently been reviewed by others;

Members may wish to make a request to receive a briefing – or task the relevant scrutiny manager to identify sources of further information for circulation to the Committee in order to provide context for future discussions.

9.8 It is for Members of the Committee to decide how many items should be scheduled for the meeting. However, giving consideration to the time available and the length of previous meetings of the Committee, Members may wish to schedule a maximum three items for each meeting, leaving some space available in the programme for responses to consultations, savings proposals and other urgent business.

10. Financial implications

There may be financial implications arising from some of the items that will be included in the work programme (especially reviews) and these will need to be considered when preparing those items/scoping those reviews.

11. Legal implications

In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

12. Equalities implications

12.1 The Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

12.2 The Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

12.3 There may be equalities implications arising from items on the work programme and all activities undertaken by the Committee will need to give due consideration to this.

13. Crime and disorder implications

There may be crime and disorder implications arising from some of the items that will be included in the work programme (especially reviews) and these will need to be considered when preparing those items/scoping those reviews.

Background documents

Lewisham Council's Constitution
Centre for Public Scrutiny: The Good Scrutiny Guide

Appendices

Appendix A – Committee's terms of reference
Appendix B – Provisional work programme
Appendix C – CfPS criteria for selecting scrutiny topics
Appendix D – Local assembly priorities
Appendix E – How to carry out reviews
Appendix F – Key decision plan (April – July 2015)

Appendix A

The following roles are common to all select committees

(a) *General functions*

- To review and scrutinise decisions made and actions taken in relation to executive and non-executive functions
- To make reports and recommendations to the Council or the executive, arising out of such review and scrutiny in relation to any executive or non-executive function
- To make reports or recommendations to the Council and/or Executive in relation to matters affecting the area or its residents
- The right to require the attendance of members and officers to answer questions includes a right to require a member to attend to answer questions on up and coming decisions
- To consider matters referred to it in accordance with the Council's Petition Scheme

(b) *Policy development*

- To assist the executive in matters of policy development by in depth analysis of strategic policy issues facing the Council for report and/or recommendation to the Executive or Council or committee as appropriate
- To conduct research, community and/or other consultation in the analysis of policy options available to the Council
- To liaise with other public organisations operating in the borough – both national, regional and local, to ensure that the interests of local people are enhanced by collaborative working in policy development wherever possible

(c) *Scrutiny*

- To scrutinise the decisions made by and the performance of the Executive and other committees and Council officers both in relation to individual decisions made and over time
- To scrutinise previous performance of the Council in relation to its policy objectives/performance targets and/or particular service areas
- To question members of the Executive or appropriate committees and executive directors personally about decisions
- To question members of the Executive or appropriate committees and executive directors in relation to previous performance whether generally in comparison with service plans and targets over time or in relation to particular initiatives which have been implemented
- To scrutinise the performance of other public bodies in the borough and to invite them to make reports to and/or address the select committee/Business Panel and local people about their activities and performance
- To question and gather evidence from any person outside the Council (with their consent where the law does not require them to attend).
- To make recommendations to the Executive or appropriate committee and/or Council arising from the outcome of the scrutiny process

(d) *Community representation*

- To promote and put into effect closer links between overview and scrutiny members and the local community
- To encourage and stimulate an enhanced community representative role for overview and scrutiny members including enhanced methods of consultation with local people
- To liaise with the Council's ward assemblies and Positive Ageing Council so that the local community might participate in the democratic process and where it considers it appropriate to seek the views of the ward assemblies and Positive Ageing Council on matters that affect or are likely to affect the local areas, including accepting items for the agenda of the appropriate select committee from ward assemblies and the Positive Ageing Council.
- To keep the Council's local ward assemblies and Positive Ageing Council under review and to make recommendations to the Executive and/or Council as to how participation in the democratic process by local people can be enhanced.
- To receive petitions, deputations and representations from local people and other stakeholders about areas of concern within their overview and scrutiny remit, to refer them to the Executive, appropriate committee or officer for action, with a recommendation or report if the committee considers that necessary
- To consider any referral within their remit referred to it by a member under the Councillor Call for Action, and if they consider it appropriate to scrutinise decisions and/or actions taken in relation to that matter, and/or make recommendations/report to the Executive (for executive matters) or the Council (non-executive matters)

(e) *Finance*

- To exercise overall responsibility for finances made available to it for use in the performance of its overview and scrutiny function.

(f) *Work programme*

- As far as possible to draw up a draft annual work programme in each municipal year for consideration by the overview and scrutiny Business Panel. Once approved by the Business Panel, the relevant select committee will implement the programme during that municipal year. Nothing in this arrangement inhibits the right of every member of a select committee (or the Business Panel) to place an item on the agenda of that select committee (or Business Panel respectively) for discussion.
- The Council and the Executive will also be able to request that an overview and scrutiny select committee research and/or report on matters of concern and the select committee will consider whether the work can be carried out as requested. If it can be accommodated, the select committee will perform it. If the committee has reservations about performing the requested work, it will refer the matter to the Business Panel for decision.

The following roles are specific to the Safer Stronger Communities Select Committee:

(a) To fulfill all overview and scrutiny functions in relation to the discharge by responsible authorities of their crime and disorder function as set out in Sections 19 and 20 Police & Justice Act 2006, as amended from time to time, and all other relevant legislation. This shall include the power:

(i) to review or scrutinise decisions made, or other action taken, in connection with the discharge by responsible authorities of their crime and disorder function,

(ii) to make reports or recommendations to the local authority or the executive with respect to the discharge of those functions; and

(iii) to make reports and/or recommendations to the local authority with respect to any matter which is a local crime and disorder matter in relation to a member of the authority. A local crime and disorder matter in relation to a member means a matter concerning crime and disorder (including, in particular, forms of crime and disorder involving anti social behaviour or other behaviour adversely affecting the environment), or the misuse of drugs, alcohol and other substances, which affect all or part of the electoral area for which the member is elected or any person who lives or works there.

(b) make proposals to the Executive to promote equality of opportunity within the borough, including issues of discrimination based on race, ethnic origin, gender, disability, sexuality, age and/or class;

(c) to recommend to the Executive, the Council or an appropriate committee proposals for policy development in relation to equalities issues;

(d) to analyse policy options as necessary to inform the proposals to be made to the Executive or other appropriate committee;

(e) to advise the Executive or other committee on all matters relating to equality of opportunity both in terms of policy, service provision, employment and/or access to public services;

(f) to enhance and develop existing and innovative consultative and/or advisory work for equality of opportunity and to consider issues of inequality and discrimination across the borough;

(g) to consider and recommend to the Executive, ways in which participation by disadvantaged and under-represented sections of the community might be more effectively involved in the democratic processes of local government;

(h) to pilot methods of consultation and involvement and to report back to the Executive or appropriate committee on their effectiveness with recommendation if appropriate;

(i) to establish links with and liaise with external organisations in the borough which are concerned with the promotion of equality of opportunity.

(j) Overview & Scrutiny functions (excluding call-in) in relation to library provision.

Appendix B - Provisional Work Programme 2016-17

Work item	Type of item	Priority	Strategic priority	Delivery deadline	14-Apr	11-May	04-Jul	06-Sep	19-Oct	28-Nov	17-Jan	08-Mar
Election of the Chair and Vice-Chair	Constitution	N/A	-	April								
Select Committee work programme	Standard item	High	CP1	April								
Review of the Enforcement service	Policy development	High	CP4	April								
VAWG service	Performance monitoring	Low	CP4	Ongoing								
Poverty review - report and recommendations	In-depth review	Medium	CP10	May								
Local police service update	Performance monitoring	Medium	CP4	May								
Leisure centre contract update	Policy development	High	CP9	May								
Library service - provision of community library facilities	Policy development	High	CP 10	July								
Provision for the LGBT community	Standard review	Medium	CP1									
Council's employee survey 2015	Standard item	Medium	CP10	July								
Council's employment profile	Standard item	Medium	CP10	July								
Review - topic to be decided	In-depth review			Ongoing								
LEWISHAM FUTURE PROGRAMME	Standard item	High	CP10	Ongoing								
Safer Lewisham Plan - monitoring and update	Performance monitoring	Medium	CP4									
Criminal justice system	Policy development	Low	CP4									
Probation service update	Standard item	Low	CP4									
Local fire brigade	Performance monitoring	Medium	CP4									
Developing capacity in the voluntary sector	Policy development	Medium	CP1									
Evaluation of changes to voluntary sector accommodation	Performance monitoring	Medium	CP1									
Lewisham Disability Coalition - Accessibility of public realm for people with disabilities	Policy development	Medium	CP10									
Main grant programme funding	Standard item	High	CP10	January								
Implementation of Comprehensive Equalities Scheme	Performance monitoring	Medium	CP1									
Library and information service	Performance monitoring	Low	CP10									
Local Assemblies	Performance monitoring	Low	CP1									
Impact of welfare reform on residents	Performance monitoring	Low	CP10									

Shaping Our Future: Lewisham's Sustainable Community Strategy 2008-2020

	Priority	
1	Ambitious and achieving	SCS 1
2	Safer	SCS 2
3	Empowered and responsible	SCS 3
4	Clean, green and liveable	SCS 4
5	Healthy, active and enjoyable	SCS 5
6	Dynamic and prosperous	SCS 6

Corporate Priorities

	Priority	
1	Community Leadership	CP 1
2	Young people's achievement and involvement	CP 2
3	Clean, green and liveable	CP 3
4	Safety, security and a visible presence	CP 4
5	Strengthening the local economy	CP 5
6	Decent homes for all	CP 6
7	Protection of children	CP 7
8	Caring for adults and older people	CP 8
9	Active, healthy citizens	CP 9
10	Inspiring efficiency, effectiveness and equity	CP 10

Appendix C – Criteria for selecting topics

The Centre for Public Scrutiny (CfPS) has developed a useful set of questions to help committees prioritise items for scrutiny work programmes:

General questions to be asked at the outset

- Is there a clear objective for scrutinising this topic – what do we hope to achieve?
- Does the topic have a potential impact for one or more section(s) of the population?
- Is the issue strategic and significant?
- Is there evidence to support the need for scrutiny?
- What are the likely benefits to the council and its customers?
- Are you likely to achieve a desired outcome?
- What are the potential risks?
- Are there adequate resources available to carry out the scrutiny well?
- Is the scrutiny activity timely?

Sources of topics

The CfPS also suggest that ideas for topics might derive from three main sources: the public interest; council priorities; and external factors. These are described below.

Public interest

- Issues identified by members through surgeries, casework and other.
- Contact with constituents.
- User dissatisfaction with service (e.g. complaints).
- Market surveys/citizens panels.
- Issues covered in media

Internal council priority

- Council corporate priority area.
- High level of budgetary commitment to the service/policy area (as percentage of total expenditure).
- Pattern of budgetary overspend.
- Poorly performing service (evidence from performance indicators/ benchmarking).

External Factors

- Priority area for central government.
- New government guidance or legislation.
- Issues raised by External Audit Management Letters/External Audit reports.
- Key reports or new evidence provided by external organisations on key issue.

Criteria to reject items

Finally, the CfPS suggest some criteria for rejecting items:

- issues being examined elsewhere - e.g. by the Cabinet, working group, officer group, external body;
- issues dealt with less than two years ago;
- new legislation or guidance expected within the next year;

- no scope for scrutiny to add value/ make a difference;
- the objective cannot be achieved in the specified timescale.

Bellingham

- Children and young people.
- Older people's issues
- Community events and festivals
- The promotion and development of Bellingham as a community

Blackheath

- Environment and Community.
- Provision for Older people, Young People and Children
- Parking, Streets and Waste.
- Crime and Anti-Social Behaviour

Brockley

- Creating a high-quality living environment – improving our local living environment and making Brockley a safer, cleaner and greener place to live, work and learn
- Connecting communities – bringing Brockley residents together and fostering a sense of community spirit, mutual understanding and respect, through community projects, events and activities

Catford South

- Streetscape and environment (litter, dog fouling, fly tipping, street furniture).
- Developing local opportunities for children (aged 16 and under) and young people (aged 17–25)
- Increase opportunities for older people
- Improvements to shopping hubs
- Community cohesion

Crofton Park

- Children, young people and older people
- The environment
- Health and well-being
- Improving community facilities
- Unemployment and skills development

Downham

- Children & Young People
- Health & Wellbeing
- Safety, Crime & Anti-social Behaviour
- Community Facilities
- Unemployment & Skills Development

Evelyn

- Young people and children.
- Provision for older people.
- Community support on anti-social behaviour, crime and drug issues.
- Housing issues/developments.
- Community capacity building.

Forest Hill

- youth engagement and provision
- making Forest Hill more attractive
- community events and publicity

Grove Park

- Improving the Town Centre
- Crime and antisocial behaviour
- Neighbourliness, Community Activities, Events and Cohesion
- Community Facilities
- Parking, Road Safety & Traffic Calming

Ladywell

- Environment and landscape.
- Antisocial behaviour and crime.
- Local shops.
- Lack of youth and community facilities.
- Traffic.

Lee Green

- Safe healthy living – improving health services, crime reduction, improved environment, provision of outdoor spaces / exercise spaces, promote measures to reduce air pollution / promoting cleaner air.
- Roads and streets – road safety and

traffic calming measures, road maintenance, cleaner streets, tree planting, rubbish collection, improved road use, provision of cycling tracks, addressing parking and CPZ issues.

- Leisure and amenities – improved parks and open spaces, more meeting spaces / community centres, provision of cycling tracks, improved shops, Leegate, provision of more local events.
- Services and infrastructure – better social housing, provision of jobs locally, more services for the elderly and young people, increased use and access to local use for recreational activities, more school spaces.

Lewisham Central

- Improving health and well-being.
- Cleaner, better environment.
- Better access to activities and facilities for young people.
- Better access to training and employment for all inhabitants of the ward.
- Promoting and improving community cohesion.

New Cross

- Unemployment.
- Child poverty and young people.
- Community facilities.
- Environment.
- Community cohesion and engagement.
- Crime and antisocial behaviour.

Perry Vale

- The environment.
- Roads and traffic.
- Activities for younger people.
- Antisocial behaviour and crime.
- Activities for the whole community.

Rushey Green

- activities and opportunities for children (under 18) and young people (under 25)
- increasing opportunities for older people (55+)
- community cohesion – including events, activities and projects designed to create a sense of community in Rushey Green
- culture and the arts – with particular reference to improving the wellbeing of people in the Rushey Green Area
- improving your local area – including local 'streetscape', environment and ecology.

Sydenham

- Bringing the community together – intergenerational and intercultural activities.
- Health, wellbeing and community safety – increasing wellbeing including supporting people who cannot get out as much.
- Vibrant high street.
- Clean and green – helping to keep Sydenham streets clean and appealing.
- Transport improvements

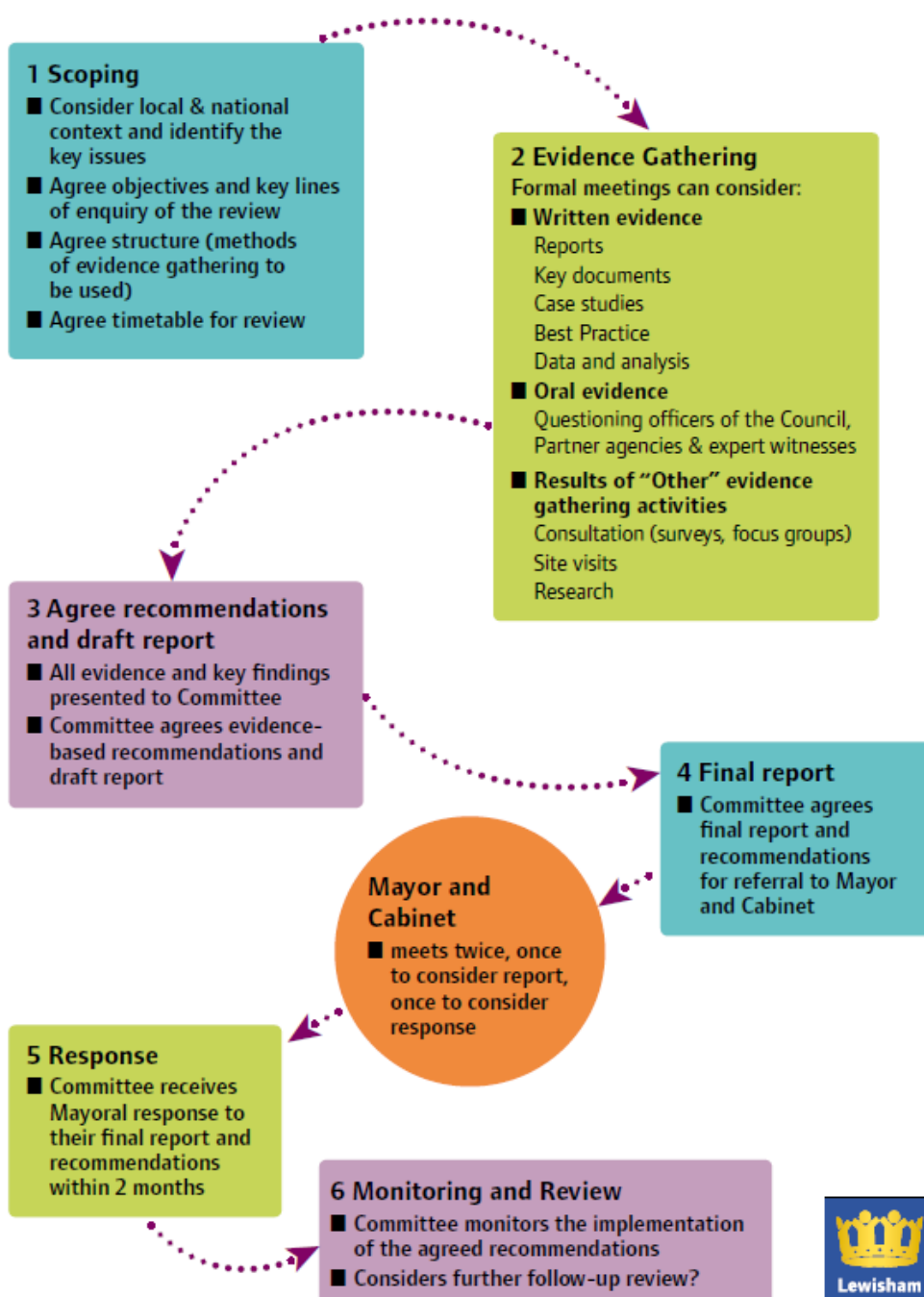
Telegraph Hill

- Safety, crime and antisocial behaviour.
- Youth activities and support projects.
- Traffic calming and transport.
- Community activities.
- Cleaning up dirty streets.

Whitefoot

- Older people and intergenerational projects
- Safety, crime and antisocial behaviour
- Community facilities
- Neighbourliness, community activities, events and cohesion
- Unemployment and skills development

How to carry out an in-depth review



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FORWARD PLAN OF KEY DECISIONS

Forward Plan April 2016 - July 2016

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

December 2015	'A natural Renaissance for Lewisham (2015-2020)' The Borough's Biodiversity Action Plan.	23/03/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
January 2016	Brasted Close Housing Development	23/03/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan,		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Cabinet Member Housing		
February 2016	Comprehensive Equalities Scheme	23/03/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Joan Millbank, Cabinet Member Third Sector & Community		
December 2015	Deferred Payment Agreement Arrangements Care Act 2014	23/03/16 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
February 2016	Disposal of Land at Corner of Deptford Church Street and Creekside	03/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
August 2015	Housing Allocations Policy	23/03/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
January 2016	Lewisham Homes Management Agreement	23/03/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2016	OFSTED Inspection of Services	23/03/16	Sara Williams, Executive		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	for Children in Need of Help and Protection, Children Looked After and Care Leavers and Lewisham Safeguarding Children Board OFSTED Action Plan	Mayor and Cabinet	Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
January 2016	Phoenix Homes Community Housing Development Agreement	23/03/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2016	Contract Award for Community Nutrition and Physical Activity	23/03/16 Mayor and Cabinet (Contracts)	Sara Williams, Executive Director, Children and Young People and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
February 2016	Annual Pay Statement	30/03/16 Council	Andreas Ghosh, Head of Personnel & Development and Councillor Kevin Bonavia, Cabinet Member Resources		
January 2016	Catford Regeneration Partnership Ltd Business Plan 2016-17	30/03/16 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
January 2016	Contract Variation and Single Tender Action for	05/04/16 Overview and	Kevin Sheehan, Executive Director for		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	PLACE/Ladywell	Scrutiny Business Panel	Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2016	Contract Award for works to convert Hamilton Lodge to Hostel Accommodation	05/04/16 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Janet Daby, Cabinet Member Community Safety		
February 2016	2016 School Minor Works Contract	05/04/16 Overview and Scrutiny Education Business Panel	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
	LED Lighting Project Laurence House	05/04/16 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
February 2016	Annual Lettings Plan	04/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
January 2016	Beeson Street Scheme Approval and Proposed form of Investment partnership/procurement route	04/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
February 2016	Development Agreement with the Education Commission for the Archdiocese of Southwark	04/16 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
November 2015	Discharge into Private Rented Sector Policy	04/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2016	Disposal of Saville Centre Lewisham High Street	04/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
January 2016	Miscellaneous Debts Write Off	04/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
June 2014	Surrey Canal Triangle (New Bermondsey) - Compulsory Purchase Order Resolution	05/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
January 2016	New Bermondsey Housing Zone Bid Update	06/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources &		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Regeneration and Councillor Alan Smith, Deputy Mayor		
May 2015	Formal Designation of Crystal Palace & Upper Norwood Neighbourhood Forum and Area	04/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
November 2015	Temporary Accommodation Procurement Strategy	04/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2016	Health and Social Care Devolution Pilot	05/16 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
January 2016	Hostels/Private Sector Leased Service Transfer to Lewisham Homes	05/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2016	Processing of Dry Recyclables Contract	05/16 Mayor and Cabinet (Contracts)	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	Lewisham Adoption Service Statement of Purpose and Children’s Guides	06/16 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
	Lewisham Fostering Service Statement of Purpose and Children’s Guides	06/16 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
February 2016	Contract Award Security	06/16 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
February 2016	Contract Award Cleaning	07/16 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
February 2016	Contract Award Planned and Preventative Maintenance	07/16 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
	Campshill Road Extra Care	07/16	Kevin Sheehan,		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	Scheme	Mayor and Cabinet	Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2016	Insurance Renewal	09/16 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		